

No. Lil/Prop/885/01/2013
High Commission of India
Lilongwe

REQUEST FOR PROPOSAL

The High Commission of India, Lilongwe requires furniture items for use of its newly recruited staff. The following would be the scope of job:-

- (v) Custom made Desk for Receptionist - one
- (vi) Standard Workstation desk – five
- (vii) Standard office chairs – six
- (viii) Medium Wooden cabinets - six

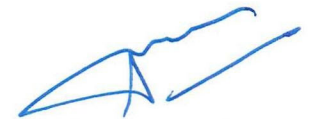
2. **Advertisement:** The advertisement would be placed on the Central Public Procurement Portal, and Mission's website inviting quotations from interested companies on 01/12/2016 itself. The companies would be required to submit their quotation in a closed cover addressed to Mr. Anil Kumar, Head of Chancery.

3. **Last Date of Bids & Opening of Bids:** The quotations would be accepted latest till 16th December 2016. The bids would be opened at 10 AM on 19th December 2016 in the premises of the High Commission.

4. High Commission of India has the right to reject any offer without assigning any reason.

5. **Point of Contract:** Mr. Anil Kumar, Head of Chancery in the High Commission of India, Lilongwe would be the point of contact. His address and contact details are given below:-

High Commission of India
No.55, Area 9
Lilongwe, Malawi
Tel: 01750014
Fax:01755346
Email: hoc.malawi@mea.gov.in



(Anil Kumar)
Head of Chancery
01 December 2016